



Addendum to Family Visitation Center Guidelines
RE: Covid-19 Precautions
Effective: June 15, 2020

1. Visits should not occur if any parties have recently been ill, have a fever or other symptoms, or have been exposed to COVID-19 within the last 14 days. Parents with any symptoms or exposure within the last 14 days are encouraged to participate in free COVID-19 testing prior to resuming visitation.
2. The COVID-19 screener and temperature check must be completed upon entering the building. Temperature check and Covid-19 screening questionnaires are completed at the west entrance of the Cigar Factory Complex building. If the answer is “yes” to any of the questions on the screener, the parent or caregiver must contact The Center (270-684-3837) to determine if the visit will still occur. The visit may be moved to videoconferencing platform if there is concern about risk of exposure to COVID-19.
3. If The Center staff member(s) or visitation supervisor have any concerns regarding the wellness of any of the parties involved in a visitation, The Center reserves the right to cancel the scheduled visit.
4. Visits are be limited to the individuals listed on the scheduling form submitted to The Center (and in accordance with any existing visitation agreement related to your case).
5. All parties scheduled to participate in the visit will be permitted to enter The Center no earlier than five minutes before the start of their scheduled visit. The Center’s guidelines regarding staggered exit procedures will remain the same, with biological parents leaving first, and children leaving five (5) minutes later.
6. Non-visiting parties will not be permitted to enter The Center or wait in The Center’s lobby. We ask that only the participant listed on the scheduling form enter The Center.
7. In order to ensure the safety of all parties, masks should be worn by parents and children over the age of five, as well as staff and providers who may transport children. If the parent does not wish to wear a mask once they are in the visitation space, the parent will need to socially distance from other parties during the visit or during the time no mask is worn, to the extent possible.
8. At this time, food and drinks are not allowed in The Center’s Family Visitation Center.
9. All parties should wash hands or use alcohol-based hand sanitizer prior to the beginning of the visit and at the conclusion of the visit. Additionally, hand sanitizer will be made available throughout for use after touching high touch surfaces, diaper changes, or going to the bathroom.
10. Videoconferencing for “virtual visits” is also available through The Center. If you are interested in scheduling additional visits utilizing an online format, please let a member of The Center’s staff know and we will accommodate scheduling for all involved parties.

Name

Signature

Date